



Back to Basics 2017

Okemos Conference Center

- I. Fundamental Elements of Governmental Accounting** – Training Level: 100 - 200
April 10, 2017
- II. Public Financial Statements** – Training Level: 100-200
May 30, 2017
- III. Governmental Budgeting** – Training Level: 100-200
October 5, 2017

Program Overview:

The Michigan Government Finance Officers Association is proud to offer a package of three one-day seminars designed for practitioners in the field of public finance who are responsible for the accounting and budgeting functions in their governmental units. Participants must have had basic accounting and bookkeeping training to enroll in this program.

Certificates of completion will be awarded to participants who successfully complete the series of three seminars within two years. Each seminar qualifies for six (6) CPE or .6 CEU credits. The CPE credits qualify for governmental accounting and auditing.

About the speakers:

Bill Brickey is a governmental audit partner at Plante Moran and Pam Hill is governmental senior manager at Plante Moran. Between them, they have over 30 years of experience in P&M's governmental group. Both Bill and Pam are CPA's that specialize in serving governmental units of all sizes as auditors and financial advisors.

I. Fundamental Elements of Governmental Accounting:

This seminar will introduce the concepts of fund accounting with emphasis on Governmental GAAP and their applications, as well as the state mandated uniform accounting system for local units. Accounting for Governmental, Special Revenue and Proprietary Funds will also be covered, as will current issues in governmental accounting. The session will include a discussion of GASB 34, its background and elements needed to prepare the government wide financial statements.

II. Public Financial Statements

This program is designed for local officials and practitioners in the field of public finance who are responsible for the financial reporting functions in their governmental units and those who would like to learn how to read and analyze a governmental financial statement. This seminar includes instruction and discussions about financial reporting in Michigan under the requirements of PA 2 of 1968, the Uniform Accounting Act for Local Units of Government. The Government Finance Officers Association (GFOA) criteria for achieving the *Award for Excellence in Financial Reporting*, including the requirements of clarity, comparability and completeness will be reviewed and demonstrated.

III. Governmental Budgeting

This seminar includes instructions, discussions and samples of governmental budgeting as practiced in Michigan under the requirements of PA 621 of 1978, the Uniform Budgeting and Accounting Act for Local Units of Government.

Topics will include:

- The budget as a policy document
- The budget as an operations guide
- The budget as a financial plan
- The budget document as a communications device

Agenda:

Registration begins at 8:30AM. The program starts at 9:00AM and ends at approximately 3:30PM. Lunch will be served at noon.

Location:

Okemos Conference Center, 2187 University Park Drive, Okemos, MI 48864, 517.381.7300

Registration Policies:

Pre-registration is required so we can notify registrants if unforeseen circumstances require us to cancel or reschedule a course. Registration is limited, so please register early to reserve your spot.

Confirmations of registrations will be sent via e-mail.

Registering on-line will make this process easier. You may also check the status of your registration by clicking on "View Registrations" at www.MiGFOA.org. Reservations made by mail, fax, or on-line, unless cancelled, will be considered a commitment to attend. *No shows will be billed*, since meeting and meal arrangements have to be made for all registrants.

Cancellation Policies:

Refunds will be made ONLY if MGFOA is notified by April 3, 2017 for Session I; May 23, 2017 for Session II; and September 28, 2017 for Session III. If you have registered and find that you cannot attend, you may transfer your registration to another person. Rates may vary based on membership status. Please notify MGFOA of this occurrence. No cancellations will be accepted for the package of (3) sessions after April 3, 2017. However, if due to unforeseen circumstances you cannot attend session II or III and notify MGFOA prior to the cancellation date, your registration for that session will be carried forward to 2018.

Special Needs:

If you have a disability and need special accommodations or require a special diet, please notify MGFOA. We cannot accommodate such requests on the day of the program. Because we are not always able to control room temperatures, please wear layers of clothing for your comfort.

You may register on-line at www.MiGFOA.org

*Note: \$5 discount will be applied if you register online

<p>When registered on or before April 3, 2017: Session I: <input type="checkbox"/> Member, \$95 <input type="checkbox"/> Non-member, \$105 Session II: <input type="checkbox"/> Member, \$95 <input type="checkbox"/> Non-member, \$105 Session III: <input type="checkbox"/> Member, \$95 <input type="checkbox"/> Non-member, \$105 Pkg of 3: <input type="checkbox"/> Member, \$245 <input type="checkbox"/> Non-member, \$275</p>
<p>When registered between April 4 and May 23, 2017: Session I: <input type="checkbox"/> Member, \$120 <input type="checkbox"/> Non-member, \$130 Session II: <input type="checkbox"/> Member, \$95 <input type="checkbox"/> Non-member, \$105 Session III: <input type="checkbox"/> Member, \$95 <input type="checkbox"/> Non-member, \$105 Pkg of 3: <input type="checkbox"/> Member, \$260 <input type="checkbox"/> Non-member, \$290</p>
<p>When registered between May 24 and September 28, 2017: Session II: <input type="checkbox"/> Member, \$120 <input type="checkbox"/> Non-member, \$130 Session III: <input type="checkbox"/> Member, \$95 <input type="checkbox"/> Non-member, \$105</p>
<p>When registered after September 28, 2017: Session III: <input type="checkbox"/> Member, \$120 <input type="checkbox"/> Non-member, \$130</p>

Employer _____

Name _____

Badge name (first name or nickname) _____

Title _____

Designation (i.e. CPA, CPFO) _____

Address _____

City _____ Zip _____

Daytime Phone (_____) _____

Fax #, if available (_____) _____

E-mail address _____

Where did you hear about this MGFOA event? _____

**To register online, visit www.MiGFOA.org, or return this form to:
MGFOA**

**4020 Copper View, Suite 130
Traverse City, MI 49684**

with a check payable to MGFOA

Telephone: 231-947-0882

Fax: 231-947-2532

One registration per form please

<p align="center">Michigan Government Finance Officers Association 2017-2018 Board of Directors</p> <p>President Catherine McClary, Washtenaw County Treasurer Immediate Past President Christa McLellan, City of Detroit Vice President/Secretary Tamar Lewis, City of Flint Treasurer David Keenan, City of Midland</p> <p>Directors Kim Garland, City of Chelsea Coline Coleman, City of Livonia Heidi Scheppe, Grand Traverse County</p> <p>Associate Directors Kari Blanchett, Public Financial Management, Inc. Stephen Blann, Rehmann Robson David Helisek, Plante & Moran</p>	<p>Professional Development Committee (PDC): Thomas Colis, <i>Chairperson</i> Bill Brickey, <i>Vice Chairperson</i> Robert J. Bendzinski Louis Orcutt Tonia Betty Jeffrey Pardee Rebecca Black Brian Quinn Kamila Dymerski Julie Rudd Pamela Hill Phillip Saurman Max Hotchkin Edward Sell Jr. Richelle Jimenez Paul Stauder Michael Korsak Benjamin Stone Kelli Lambrix Thomas Traciak Tamar Lewis Irv Lowenberg Melissa Marsh Ann Mosley</p>
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